

## **WBCCC Steering Group Minutes of Meeting 24 January 2018**

Attendees: Jim Taylor, Clive Chatterton, Paul Boffey, Pete Hudson, Phil Brown, Steve Brittle, Thelma Willmer, Roy Unsworth.

Apologies: Dave Holden, Doreen Pukitis, Jim Heyes, Margaret Green, Phil Bradley

### **1. Minutes**

The minutes of the meeting held on 30 October 2017 were agreed as a correct record.

### **2. Matters Arising**

#### **'Joining Jack' Annual Bike Ride 2018**

Jim has not yet made contact with Joining Jack concerning the Club's potential involvement in this year's event.

**Action: Jim T**

### **3. Ride Programme Planning**

Phil advised that the ride programme sub-group needs to be re-formed to set out the programme for the coming months. It was mentioned that a Guild Wheel Plus Ride and a repeat of the Beatles Landmarks ride would be popular. Clive, Pete, Steve and Dave will assist Phil in setting up the programme and Phil will arrange a meeting in the near future.

**Action: Phil**

Phil reported that Paul Gallagher had offered to run a ride of around 25 miles from Manchester Velodrome on 11<sup>th</sup> February, the day of the Cycle Jumble. It was agreed that

Paul should be encouraged to set the ride up as an event on the Club Facebook page. Phil is to contact Paul.

**Action: Phil**

#### **4. Attendance Records**

Pete has now taken over the attendance record keeping from Paul. He indicated that the process has proved fairly straightforward. It was noted that it is important that someone takes responsibility for providing Pete with the full names of attendees on any ride where Pete, Phil, Jim Taylor, Sue Bradley and Doreen are not present.

**Action: Reminder to Members**

#### **5. First Aid App**

Phil shared details of a free first aid app available for use on smart phones. It may prove useful to anyone in an emergency even if they are not first aid trained. The app can be downloaded from the St John's Ambulance website at [www.sja.org.uk](http://www.sja.org.uk).

**Action: Information for Members**

#### **6. Personal Liability Insurance**

The Club has liability insurance to cover any member of the Club who is responsible for causing an accident when on one of our Club rides. This does not cover Members when cycling privately. Members can obtain personal liability insurance through membership of either British Cycling ([britishcycling.org.uk](http://britishcycling.org.uk)) or Cycling UK ([cyclinguk.org](http://cyclinguk.org)) if desired. This does not include personal accident insurance which Members would have to shop around and obtain privately.

**Action: Information for Members**

## **7. Three Sisters Family Fun Day**

Jim reported that Inspiring Healthy Lifestyles plan to run the Family Fun Day at Three Sisters race track again this year. It was agreed that Jim would obtain the date and time of the event and the Club would promote it with ride volunteers and Members.

**Action: Jim T**

## **8. Manchester Velodrome Taster Session**

Clive provided details of the potential costs of a taster session for 16 cyclists. The group considered that there would be sufficient interest to book a session which includes the provision of a bike and helmet along with the support of a qualified coach. Clive agreed to check the availability and we will agree an appropriate date and time.

**Action: Clive**

## **9. Children in Need 2018**

The group discussed the possibility of participating in a cycling event for Children in Need. It was considered that we would like to support Children in Need but there was a reluctance to become involved if it required collecting sponsorship monies. It was agreed that we would await further details and consider again at a future Steering Group meeting.

**Action: Steering Group**

## **10. The Brick Cycling Jersey**

Paul and Clive provided samples of both short and long sleeved jerseys to show the quality of materials to be used for the 'Brick' cycling jersey. They were considered to be of a good quality. It was agreed that Jim would again contact

Shearings to establish whether the company would be willing to sponsor the jersey to reduce the cost to members.

**Action: Jim to explore potential sponsorship**

## **11. Christmas Celebration**

The feedback from the 2017 Christmas Celebration had been generally very positive. The group agreed that we should book the Ravine Club again for the 2018 event and, following a discussion about possible artists, it was agreed that Phil should try to book John Martin again for one more year. Phil will also try to arrange a similar buffet as last year. The event will take place on Friday 7<sup>th</sup> December.

**Action: Phil**

## **11. Finance Report**

Phil reported that the Club's liability insurance policy and website domain had both been renewed. Paul advised that it would not be necessary to obtain a Website SSL Certificate as this was not needed for our website. The Club, therefore, has no outstanding liabilities.

## **12. Any Other Business**

a) Thelma informed the group that Marjorie would be leaving the Gearing Up Café at the end of January when the café would be under new management. It was agreed that the Club should purchase a £25 Grand Arcade gift card to present to Marjorie as a thank you for the wonderful scones she has provided for us during her time at the café. It was agreed to present the gift card to her on Tuesday 30<sup>th</sup> January.

**Action: Phil to purchase gift card**

b) Thelma enquired whether the website was now the only route available to book on Club rides. It was confirmed that this was now the case although there is a link from the website to the Club Facebook page and also a mobile telephone contact number for anyone who is not currently registered with the Club Members Only Facebook Group.

c) Pete asked whether the Club had obtained confirmation that the Big Bike Revival would take place again this year. Paul reported that nothing had yet been received from Transport for Greater Manchester. He agreed to advise the group when details become available.

**Action: Paul**

d) Clive mentioned that there is a Wigan and Leigh Cycling Group on Facebook that is open to any cyclist in the borough. It provides information on cycling events operated by different groups within the borough.

**Action: Information for Members**