

# **WBCCC Steering Group**

## **Minutes of Meeting 15 February 2017**

Attendees: Doreen Pukitis, Jim Heyes, Jim Taylor, Keith Gore, Margaret Green, Mark Holland, Pete Hudson, Phil Bradley, Phil Brown, Roy Unsworth, Steve Brittle, Thelma Willmer and Paul Boffey

### **1. Minutes**

The minutes of the meeting held on 21 December 2016 were agreed with the following updates.

Ride Planning Sub-Group – a new programme of rides has been compiled by the group which is now on the website.

Ride Leaders' Rota – A list of dates for the Tuesday and Thursday rides is available on the Community Warehouse notice board and this now needs populating with names of members willing to lead these rides.

Attendance Sheet – Jim re-emphasised the need for members of the Steering Group to have a current list of all members' contact details.

Ride Reports – It was agreed that in future a brief summary of the ride details was sufficient for the report i.e. date, mileage, number of participants and weather conditions.

Mobile phone – Alan Clarke is thought to have the mobile but is on holiday at present.

Inspiring Healthy Lifestyles Bid – Jim updated the group that the bid for £150,000 funding had been viewed favourably and there was a good chance it would now be approved. He thanked those members who had sent personal testimonials to support the bid.

### **2. Revised Club Constitution**

The revised constitution carried out by the sub-group had been circulated prior to the meeting and after some discussion it was agreed this should be finalised and agreed by Mark, Keith Jim and Phil in order to include this on the agenda for the EGM on 20 March 2017.

### **3. Women on Wheels Events March 2017**

A discussion took place regarding the two WOW events scheduled. The Taster Ride on 4 March already had several ladies booked on it but it was agreed to change the date of the Main Ride from 26 March to 12 March. Doreen and Thelma stated they were available and happy to be involved in leading this ride and Doreen agreed to identify an appropriate route.

### **4. Club Code of Conduct**

Jim suggested that now the Constitution had been finalised, the Code of Conduct should be dealt with in a similar way, and he asked the group to read it and any concerns could then be raised at a future meeting.

## **5. Garmin Training**

Mark informed the group that there were 20 people interested in the Garmin Training, Tuesday and Wednesday afternoons were the preferred days. It was felt the Community Warehouse would be a good venue and the training could then follow on from the Tuesday morning ride. Mark agreed to e-mail members with options.

## **6. Type of Rides**

Jim raised the issue of different types of bikes on rides. As members now used a mixture of road and mountain bikes he asked if the group felt it was necessary to split rides between road and off road. After a brief discussion it was agreed there was no need to do this as members could make their own judgement when joining the rides.

## **7. Risk Assessments**

Phil stressed the importance of risk assessments being carried out in advance for all rides, not least to comply with insurance cover. Phil felt that in relation to the Tuesday and Thursday local rides a generic risk assessment was sufficient with a paragraph added stating the ride leader will identify risks beforehand.

## **8. Maintenance Checks Prior to Rides**

It was agreed that a maintenance check of bikes before rides would be good practice, particularly on the longer rides when wheels might be taken off to transport bikes to the starting point.

## **9. Walkie Talkies**

Jim asked if members of the group arriving early for a Tuesday or Thursday ride could collect the walkie talkies from the Community Warehouse reception in readiness for the ride.

## **10. Any Other Business**

Joining Jack Ride 2 July – Jim stated that Richard Smith, Inspiring Healthy Lifestyles had asked for support from this group with training rides they were putting in place prior to the July ride. Following a discussion, it was suggested an invitation be extended to join our rides as guests to help people wanting training rides.

Brick Project – Jim stated he had approached the Brick Project (a homeless project in Wigan which the Community Warehouse is part of and which supports people from the streets to independent living) with a request to meet the group and give a 10 minute talk to outline what the project is about. It was agreed that Jim would make arrangements for this to be done after a Tuesday morning ride.

Way of the Roses – Jim stated the ride had been reversed and would now be Lancaster to Ripon (West to East) and there are 30 people in the group (29 cyclists plus Catherine Bower, John's wife who is kindly driving the support vehicle).