

**Wigan Borough Community Cycling Club (WBCCC)**

**Accident/Incident Report Form**

**1 - Date accident/incident occurred:** \_\_\_\_ \_\_\_\_ \_\_\_\_

**2 - Time accident/incident occurred:** \_\_\_\_am/pm

**3 - Description of accident/incident:**

**4 - Location – road name, post code, description of track and its approximate location. If possible provide GPS location or What3words co-ordinates:**

**5 - Action taken and by whom:**

**6 - Weather conditions, e.g. dry and sunny, cold and damp, heavy rain, frost and freezing conditions etc.:**

**7 - Names and contact details of people directly involved and/or affected:**

**8 - If Emergency Services were called please list those contacted:**

**9 - Names and contact details of any witnesses:**

**10 - Name of Person Completing Report Form:**

\_\_\_\_\_

**11 - Signature:** \_\_\_\_\_ **12 Date:**